**Prepare the Door**

If your door has been factory prepared for tubular latch installation, your hardware will require a Pre-Bored Door Adapter assembly. The adapter will take the place of surface mounting plates.

**Note:** the adapter will not work on bores larger than 2-1/8" diameter.

If not already done, mortise drill two pilot holes on the edge of the door for the latch and face plate screws. These will prevent the wood from splitting when installing the screws.

**Install the Tubular Latch.**

1. Attach the face plate sub plate onto the latch body and slide the latch body and face plate into the door. Secure loosely with the screws provided. Do not tighten the screws completely at this time.

**Install the Adapter Plates.**

2. Position the exterior adapter plate in the bore so that the latch sits between the legs as shown.
3. Install the interior adapter plate on the other side of the door and secure with the two machine screws provided.

**Check Alignment.**

4. Screw the threaded hubs into both adapter plates, then slide the spindle through the latch body as shown. Install the two alignment bushings onto the spindle until they seat within the hubs. This will align your latch properly with the spindle.
5. Tighten the latch face plate screws at this time. As a final check, remove the alignment bushings and place a lever or knob on the spindle. Check that the latch functions properly. If there is any binding or sticking, slight adjustments to the latch face plate or the adapter plates may be necessary. Once satisfied that the latch is working properly, remove the threaded hubs and spindle.
6. You can now proceed to install your door hardware. Consult your installation instructions for the tubular passage or privacy hardware.
**Dummy Applications**

If installing a dummy application on a pre-bored door, you will substitute the latch with a Pre-Bored Dummy Plug. This plug will serve to hold the spindle in a fixed position, preventing the lever or knob from turning.

1. Slide the dummy plug into the door where the latch would normally be located. Visually align the broach in the plug with the center of the adapter plates. Insert the spindle through the door and proceed with alignment as outlined in step 4.

2. Slide the sub plate onto the end of the plug, then tighten the set screw in the plug with the Allen wrench provided. Recheck your alignment.

3. Install the dummy face plate and complete the installation of the rosettes and knobs or levers. If the application is for a half dummy, the interior of the door will have a blank threaded hub holding the rosette.