



WATER STREET BRASS

Dummy Entry Handle Set Installation Instructions

These instructions are for the installation a dummy entry handle set. The instructions are the same for either a door knob or lever.

PREPARE THE DOOR

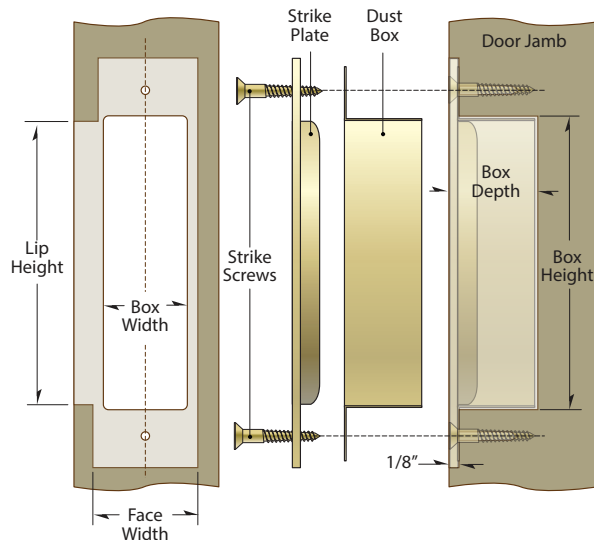
1. The dummy entry handle set is typically used on the non-active half of an entry door set. While no lock is included with this set, the dummy door will usually serve as the jamb or latching point for the active door.

The active door hardware should be installed first. The dummy plates should align with the active door hardware and have the same backset.

2. Using the template provided, drill the access for the dummy thumb mount on the exterior side of the door and the dummy spindle mount on the interior.

Mark the location of the pull legs on the door and drill $9/32$ " diameter holes through for the mounting bolts. The upper bolt must be counter-sunk into the door so the head does not protrude above the door surface. A re-enforcing grommet is provided but it must be completely recessed in the door if used.

3. Prepare the edge of the dummy door to accept the strike plate and dust box. Carefully measure the door edge to determine the exact location that the lock bolt will land when the door is fully closed. Mark the location. Using the strike plate as a template, outline the shape and begin to mortise the door edge $1/8$ " deep to accept the strike and lip. Confirm the door swing direction before mortising out the lip.



INSTALL THE HARDWARE

4. Position the exterior plate & pull assembly onto the door. Thread the two $1/4$ -20 bolts through bolt cover mounting plate and the door and into the entry handle. This will hold the plate in place.

5. Assure the plate is parallel to the door edge that the thumb piece mounting plate fully seats within the door. When satisfied with the plate position, mark the surface mount screw hole locations on the door and drill $1/16$ " pilot holes for the surface mount screws.

Note: the pilot holes are important to guide the screws in straight and to prevent the wood surface from splitting.

6. Install the half dummy mounting plate on the interior side of the door.

7. Position the interior plate on the door, sliding the knob or lever onto the dummy spindle. Do not tighten the knob or lever set screw at this time.

8. Assure the plate is parallel to the door edge. When satisfied with the plate position, mark the surface mount screw hole locations on the door and drill $1/16$ " pilot holes for the surface mount screws.

9. Complete the installation of the interior plate assembly. Firmly secure the set screw in the knob or lever to hold the dummy spindle firmly.

10. Carefully install the surface mount screws on the plates, being careful not to mar or damage the plate surfaces. **DO NOT** use a power drill or screwdriver to install the surface mount screws.

When the plates are securely on the door, install the bolt cover on the interior side of the door by hand threading it onto the mounting plate.



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